



## Switch Kit Reference Guide

Use this as a reference guide to keep track of all electronic entries to your *new* Quoin Financial Bank account.

### Automatic Deposits:

- |   |  |
|---|--|
| <input type="checkbox"/> Payroll<br>Contact your employer.<br>Please include a voided check.<br>Effective Date: _____               | <input type="checkbox"/> Transfers from other bank accounts<br>Effective Date: _____ |
| <input type="checkbox"/> Social Security<br>Contact the Social Security Administration<br>at 800-772-1213.<br>Effective Date: _____ | <input type="checkbox"/> Other _____<br>Effective Date: _____                        |

### Automatic Payments:

- |   |  |
|---|--|
| <input type="checkbox"/> Electricity: _____<br>Account #: _____<br>Effective Date: _____                              | <input type="checkbox"/> Water/Sewer: _____<br>Account #: _____<br>Effective Date: _____                   |
| <input type="checkbox"/> Telephone: _____<br>Local/Long Distance Service<br>Account #: _____<br>Effective Date: _____ | <input type="checkbox"/> Telephone: _____<br>Cellular Service<br>Account #: _____<br>Effective Date: _____ |
| <input type="checkbox"/> Cable/TV: _____<br>Account #: _____<br>Effective Date: _____                                 | <input type="checkbox"/> Internet: _____<br>Account #: _____<br>Effective Date: _____                      |
| <input type="checkbox"/> Gas: _____<br>Account #: _____<br>Effective Date: _____                                      | <input type="checkbox"/> Garbage: _____<br>Account #: _____<br>Effective Date: _____                       |
| <input type="checkbox"/> Loans: _____<br>Account #: _____<br>Effective Date: _____                                    | <input type="checkbox"/> Insurance: _____<br>Account #: _____<br>Effective Date: _____                     |
| <input type="checkbox"/> Mortgage Payment: _____<br>Account #: _____<br>Effective Date: _____                         | <input type="checkbox"/> Other: _____<br>Account #: _____<br>Effective Date: _____                         |