## **Getting Started**

### Making the switch to better banking today!

You can make the move to Quoin Financial Bank in three easy steps. Everything you'll need is provided in this handy Switch Kit. We can't wait to welcome you to Quoin Financial Bank, where you'll enjoy a better experience for all your banking needs!

#### Open your new account.

Apply online in minutes or visit your local branch to open your new Quoin Financial Bank account(s).

### Switch your direct deposits and automatic withdrawals.

If you have any automatic transactions, use the provided forms to seamlessly switch them to Quoin Financial Bank.

#### Close your old account.

Now you're ready to switch. Simply fill out the provided form to close your old account. Any remaining account balance will be transferred to Quoin Financial Bank.





## **Direct Deposit Authorization**

You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize your employer, retirement and pension funds, or any other agency to deposit your payment directly into your Quoin Financial Bank account. Use one form for each direct deposit.

#### Notification of Direct Deposit Authorization Change

Company or Employer:	
Address:	
City, State, Zip:	
Phone Number:	
<b>Employee ID:</b> <i>(if applicable)</i>	

Effective immediately, please deposit the net amount of my check to my Quoin Financial Bank account. I authorize (name of depositor)

to automatically deposit funds into the account below. This authorization shall remain in place until I have submitted a new authorization, or until this authorization is changed or revoked by me in writing.

Place an X next to your desired option.

Net amount to Quoin Financial Bank CHECKING					
Account #		Routing #	091401142		
Net amount to Quoin Financial Bank SAVINGS					
Account #		Routing #	091401142		
Signature:		[	Date:		
Name:					
Address:					
City, State, Zip:					
Phone Number:					

#### **Direct Deposit Checklist:**

Use this list to remember all your direct deposits you need to transfer. These are the most common direct deposits.

- \_\_\_\_ Payroll
- \_\_\_ Investments
- \_\_\_\_ Retirement Plans
- \_ Social Security





## **Automatic Withdrawal Authorization**

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You can use your keyboard to fill out this form online, or you can print the form and complete it by hand.

Use this form to authorize a change to any automatic payment, deductions, or withdrawals from your account. Use one form for each automatic withdrawal. Or, many companies and agencies make it easy to change your account on record online on their website.

Notification of \	Automatic Withdrawal Checklist:				
Name of Company:		Use this list to remember all your			
Account Number:		automatic payments you need to			
Payment Amount:		transfer. These are some of the most commonly used automatic payments.			
Address:					
City, State, Zip:		Home Mortgage			
Phone Number:		Auto Loans Utilities			
Please <b>change</b> my autor	natic withdrawal from the following account:	Insurance			
Financial Institution:		Cable/Internet			
Account #	Bank Routing #	Gym/Club Memberships Credit Cards			
Please make all <b>future</b> a	nutomatic withdrawals from the following account:				
Financial Institution:	Quoin Financial Bank	Subscriptions			
Account #	Bank Routing # 091401142	Charity Donations			
Thank you very much	).				
This authorization will remain in effect until I have submitted to you a new authorization, or until you have been notified by me in writing that this authorization has been changed or revoked.					
Signature:	Date:				
Name:					
Address:					
City, State, Zip:					
Phone Number:					





# **Account Closure Authorization**

**Financial Bank** 

You can authorize your remaining balance to be deposited automatically to your new Quoin Financial Bank account(s) or paid by a check forwarded to your mailing address.

Use this form to close your account(s) at your former financial institution. Be sure to verify any outstanding items have cleared your old account.

Notification of A	Congratulations!		
To Whom It May Conce	You had to sign your name a few timesbut submitting these forms		
Financial Institution:		completes your switch to a truly better banking experience. We can't	
Address:		wait to show you the difference a local partner makes.	
City, State, Zip:		Welcome to Quoin Financial Bank!	
Please close my accou	nt:		
Account Number:	Primary Owner:		
Address:			
City, State, Zip:			
Account #			
Primary Signature:	Date:		
Joint Signature:			
Name:			
Address:			
City, State, Zip:			
Phone Number:			

